













# Safety guidelines for external companies and subsidiaries



Please make yourself familiar with the regulations applying to your tasks before you start your work within our company. This applies in particular to noting and heeding health and safety, fire and environmental protection regulations. When such legislation is implemented by administrative measures (permits, instructions etc.), you must heed these accordingly where applicable.

You are obliged to heed the internal company regulations for health and safety, fire and environmental protection.

You are expected to comply with all statutory regulations and those issued by the employers' liability insurance association, together with other health and safety regulations.

 <p>Persons fitted with a pacemaker or metallic implant may encounter health problems on account of the production machinery used in our factory or testing equipment used in the development process. Access is therefore not permitted to these areas.</p>	 <p>All generated waste materials must be disposed of correctly by the contractor. Leakages of water-polluting substances must be taken up immediately and disposed of without harming the environment. Leaks may not be hosed down or swept into the drains. No remnants and waste materials of any kind may be disposed of in the drains.</p>
 <p>Smoking is only permitted outside the building in designated smoking zones.</p>	
 <p>It is prohibited to bring, consume or use alcoholic beverages or narcotic substances (drugs) on the company premises. It is also prohibited to enter the company premises under the influence of alcoholic beverages and narcotic substances.</p>	 <p>If the contractor is performing work in explosion-risk areas, he must obtain prior permission from the BSG department. The necessary safety precautions will then be stipulated in writing. The BSF department must also be informed if there is a risk of explosive mixtures being generated during the work. The information must be forwarded by the person in charge.</p>
 <p>As a basic principle, no photography or filming is permitted on the company premises. In justified circumstances, exemptions may be obtained in writing from the department in charge. Personal computers, laptops and similar devices of the contractor may not be connected to Eberspächer's company network.</p>	
 <p>German road traffic regulations apply throughout the entire company premises and on the car parks. Where permitted by traffic, the maximum speed limit is 10 km/h on factory roads and walking pace in the buildings.</p>	 <p>If the contractor uses hazardous substances pursuant to Section 19 (2) of the German Chemicals Act, this is only permitted after obtaining approval from the corresponding health and safety manager. To this end, the contractor has to submit the EC safety data sheets accompanied by details of the process in good time before use. The provisions of the Hazardous Substances Directive must be heeded when performing the work.</p>
 <p>If personal protective equipment is necessary or stipulated for the work being carried out, the external company must make such equipment available to its staff in adequate quantity.</p>  <p>The staff are obliged to use this protective equipment for the intended purpose.</p>	
 <p>When working near ceilings fitted with sprinkler systems, care must be taken to avoid damaging the sprinkler heads (plant 3). In plant 1, measures must be taken not to trigger a false alarm (by switching off fire alarm groups or smoke extraction systems) in areas with automatic fire extinguishing systems. When performing work that poses a fire risk, a corresponding permit form must be completed by the authorised person and posted in a clearly visible position on site.</p>	<p><b>Conduct in the event of a fire, accident and other dangers:</b></p>  <p>The company first aid centres may be consulted in the case of minor injuries. Extension number: Plant 1: 0280 Plant 3: 0414</p> <p><b>Internal emergency number: 11 11</b></p> <p>The emergency number alarms the factory security service. The emergency call must include the following details:</p> <ul style="list-style-type: none"> <li>■ Who is making the call?</li> <li>■ Where has the incident happened?</li> <li>■ What has happened?</li> <li>■ How many people are injured?</li> </ul> <p>Do not put the phone down straightaway but wait for confirmation!</p>

Date \_\_\_\_\_ Company \_\_\_\_\_ Forename and surname \_\_\_\_\_ Signature \_\_\_\_\_